

**AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012**

Application Form

Instructions

1. The candidate must be a citizen of India.
2. A separate application form must be submitted for each post/item in the advertisement.
3. Persons in service may submit an advance copy of the application along with the application fee (as applicable) direct to the Secretary, ASRB so as to reach on or before the closing date. **The application duly forwarded by the employer must reach the Board within 30 days of the closing date, failing which the application would stand automatically rejected without notice.**
4. The candidates should attach documents as specified in the application form.
5. With the application, a crossed Demand Draft of Rs. 500/- (valid for three months, with name and address of the candidate on its back) should be submitted, drawn in favour of the Secretary, ASRB , New Delhi payable at New Delhi. SC/ST/Women/PH candidates need not pay any fee.
6. SC/ST/PH candidates must attach self attested copy of relevant certificate issued by the competent authority.
7. Incomplete applications and applications not accompanied with the prescribed fee (unless exempted) are liable to be rejected.
8. Candidates applying from outside India should arrange to send International Crossed Demand Draft for US \$50 drawn on or before the closing date for receipt of applications.
9. Original documents in support of various claims should be produced at the time of interview.
10. No TA/DA will be paid to 'In-Service' candidates. However, to the candidates who are not in service, TA/DA shall be reimbursed to the extent of second class railway fare (including sleeper charges) by the shortest route or the actual fare, whichever is less.
11. A candidate must be in sound health. He/she must be prepared to undergo such medical examination and satisfy such medical authority as required.
12. Indian Council of Agricultural Research (ICAR) is an autonomous organization. The grant of leave, pay, advance, traveling and other allowances, and other service conditions, of officers and establishments in the service of the Council are regulated in accordance with the relevant rules/instructions issued by the ICAR/Government of India from time to time.

13. The decision of the Board (ASRB) with regard to eligibility or otherwise of any candidate based upon evaluation of the application and particulars/records submitted with the application by the candidate shall be final, and the Board will not enter into any correspondence in this regard with the unsuccessful candidates.
14. Convassing in any manner shall lead to disqualification.

Instructions for completion of Part-B

- A. The candidates are advised to carefully go through the details of Score Card and the "Information for the candidates" relevant to the post concerned.
- B. Part B of the application form should be filled up carefully as it is considered for evaluation and scoring.
- C. Each parameter mentioned in Part-B carries a certain weightage of marks. The Screening Committee will go through the application for evaluation. Hence, the candidates are instructed to fill them legibly or even type on separate sheets.
- D. Any other information: Include any significant contribution relevant to the post applied for and not covered elsewhere. In case of candidates dealing with work related to coordination/ facilitation, significant contributions can be given here for evaluation against other parameters explained above.
- E. Giving of any false information or claim may render the candidate liable to such action as the Board may deem fit and appropriate apart from disqualification of candidature.

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Certificate of Verification by the Employer

1. The entries made in the application of Dr./Sh./Smt./Km.
for the post ofhave been verified and are correct.
2. There is no vigilance/disciplinary case pending against him/her.
3. Details of the Minor/Major penalties imposed during the last ten years, if any.
4. Certified that the work and conduct of Dr./Shri/Smt./Km. is
above average for the last five years.

The gist of AAR/ACR gradings/ratings for the preceding five years is as follows:-

Year →					
Grading/Rating by Reporting Officer →					
Grading/Rating by Reviewing Officer →					

Office File/Ref No.

.....

Signature

Name

Designation with office seal

Office Seal

Date

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI -110 012

Please affix your latest
passport size self attested
photograph

Application Form
(To be filled in by the candidate)

Post applied for		
Advertisement No.		
Item No.		
Demand Draft No. & Date of Issue	Name of the Issuing Bank	Amount of fee remitted

(Name & signature of the candidate)

For Official Use Only

Date of receipt of the application

Checked by	Dealing Assistant	Section Officer

Remarks, if any

PART-A

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

PART-A (TO BE FILLED IN DUPLICATE)

1	Name of the candidate (in Block Letters) Surname-First name-Middle name.									
2	Sex (1 for Male, 2 for Female)									
3	Date of birth (Day-Month-Year)									
4	Age as on closing date for receipt of applications in India (Years/Months/Days)									
5	Father's Name									
6	Designation of the candidate, if employed									
7	Name of the Office/Institution/Organization, if employed.									
8	Actual place of posting									
9(a)	Full postal address for correspondence with pin code									
9(b)	Permanent address									
9(c)	Contact details	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Mobile No.</td> <td></td> </tr> <tr> <td>Tel. No.</td> <td></td> </tr> <tr> <td>Fax No.</td> <td></td> </tr> <tr> <td>E-mail IDs</td> <td></td> </tr> </table>	Mobile No.		Tel. No.		Fax No.		E-mail IDs	
Mobile No.										
Tel. No.										
Fax No.										
E-mail IDs										
10	Do you belong to Agricultural Research Service (ARS) of ICAR? If so, state the discipline.									
11	Are you a citizen of India by birth/domicile?									
12	Category (SC/ST/OBC/General)									
13	Have you ever been convicted by a court of law for any offence? If so, give details thereof.									
14	Have you ever been punished or debarred from service of Govt. or other organizations/ICAR etc.? If so, details thereof.									
15	Whether any disciplinary case is pending against you? Has any major/minor penalty been imposed on you?									
16	If selected, are you prepared to accept the minimum initial pay offered? If not, state the lowest initial pay that you would accept.									
Signature of the candidate										
Date and Place										

PART-A
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Date and Place										

PART-B
AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
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Please affix your latest passport size self attested photograph

PART-B

Name		Date of Birth (Date/Month/Year)				Designation	
Age as on Closing date in India [Year/Month(s)/Day(s)]				Present Pay Scale/Band,			
				Grade	Pay/Research		
				Grade Pay			
				Basic Pay			
Post applied for							
Advt. No.				Item No.			

1. Academic Qualifications							
Level	Degree	Institute/ University	Year	Subject(s) with major field	Fellowship/ Scholarship	Class/ Division/ Grade/ Marks	Rank/ Medal/ Award
Graduation							
Masters							
Ph.D*							
Post-Doc							
Others							

Title of Ph.D Thesis :

Note : Please enclose self-attested photocopies of (i) Date of Birth Certificate (ii) **B.Sc./B.V.Sc./B.E./B.Tech. degree (iii) M.Sc./M.E./M.Tech./Ph.D degree.

* Date of completion of Ph.D

** Provide evidence of Class/Division with appropriate conversion formula of the awarding University..

2. Employment Record & Experience in Relevant Field

2 (i) Employment Record (Starting from the present position)

Designation	Pay Scale/ Pay Band with Grade Pay/Research Grade Pay	Nature of work	Organization	Institution & Place of posting	Period (From-To)	Actual Duration (Years & Months)

2 (ii) Trainings attended in the relevant field of specialization

Title	Duration	Institution	Year

2 (iii) Experience in Research Management Position (RMP)/Equivalent post in regular capacity, if applicable.

Post held	From	To

Note : While filling entries for this attribute, the candidates should give details about the service rendered in a regular capacity only, and not about the service rendered in officiating capacity or in temporary capacity or as In charge.

2 (iv) Experience in Relevant Field

Details of 5 most significant contributions (in bullet form) relating to the relevant field of specialization of the post applied for (*Maximum 200 words*).

2 (v) Leadership Attributes

(To be filled only by the candidates applying for RMP posts)

Attribute	Details
(a) Major R & D initiatives including those related to WTO/IPR etc.	
(b) Evidence of clear vision, integrity, creativity, fairness and assertiveness in research, extension, management and administration.	
(c) Initiation/implementation and monitoring of Multi-disciplinary and multi-Institute research/network programmes as PI/Co-PI	
(d) Resource fund generated from outside ICAR/University regular grants/funds.	
(e) Linkages established (National/International)	
(f) Bringing recognition to Institution as well as at personal level, if any.	

3. Service in Remote Areas/Regional Centres*				
Designation	Name and Location		Period (From-To)	Duration (Years, Months)
	Remote Area	Regional Centre		

* (Notified by ASRB/ICAR from time to time)

Has the benefit of serving in remote areas ever been availed earlier for selection in ICAR?
If yes, details thereof to be given.

4. Recognitions & Awards/Special Attainments & Achievements of Practical Importance			
4 (i) Recognitions & Awards			
Items of Recognition	Year	Awarding Organization (National/International, Institutional/Professional Society/Academy)	Individual/ Collaborative

4(ii) Special Attainments & Achievements of Practical Importance (patents, technologies, varieties, products, concepts, methodologies etc.)				
Category	Title	Year	Individual/ Collaborative	Additional Details/Information

5. Teaching/Research /Extension/Service Function

Identify one primary and one or two secondary area(s) of work with minimum 25% of time spent and in multiples of 25.

Area of Work	Specify one primary and/or one or two secondary area(s)	% of time (in multiples of 25)
Teaching		
Research		
Extension		
Service Function		

5 (i) Teaching

Item	Details	Year (s)	Individual / Collaborative
Courses taught [Minimum 2 Credit (for sole teacher) or 4 credits (for associate teacher)]			
Designing of course curriculum			
Innovation in teaching methods			
M.Sc / Ph.D students guided as Major/Co-guide			

5 (ii) Research

Projects handled (Mention the type of projects such as 'Institutional', 'Inter-Institutional', 'Sponsored', 'Contractual' and 'Consultancy')

Title of the Project	Whether PI/CO-PI/Associate	Duration	Category	Major Accomplishments

5 (iii) Extension		
Technology Application, Demonstration and Adoption		
Activities	Duration, methodology and collaboration	Outcome/impact
<p>Technology assessment and refinement on farm trails and frontline demonstrations. Farming System Research and Extension (FSR/E), PRA and yield gap and impact assessment and technology consequence.</p> <p>Innovative extension methodologies, management cases, success stories. Scales, tests and performance indices developed, gender mainstreaming and technology inventory support provided.</p>		
Extension Approaches for Technology Dissemination		
Activities	Details of Programme, beneficiaries and number	Salient Achievement/outcome
<p>Community and Group approach activities undertaken, innovative extension methods and institutional innovations adopted.</p> <p>Implementing e-extension/ICT based extension programmes, web based knowledge portals.</p> <p>Organizing or coordinating interface meetings, farmers meet/fair etc. Production and supply of technology products and TV & Radio talks.</p>		
Capacity Development and Collaborative Programmes		
Activities	Details of Programme/products	Salient Achievements/outcome
<p>Inter institutional collaborative programmes organized/coordinated. Development of training inventories, technology products, methodology etc. Analysis of training needs, performance effectiveness, etc.</p>		
<p>Any other relevant contribution not included above.</p>		

5 (iv) Service Function			
Project Monitoring/Management/Coordination/Reporting/Evaluation, Policy Formulation/Coordination/Compilation, Farm Management, Seed Management etc. (Not exceeding 200 words in total)			
Item	Category	Year	Details
(a) Project Management and coordination, farm management, production of seeds, biologicals etc.			
(b) Monitoring of physical and financial targets, documentation, special assignments etc.			

6. Externally Funded Projects/Resource Generation				
6 (i) Externally Funded Projects				
PI or Co-PI/ Associated Scientist	Title of Project (s)	Period (From-To)	Amount/ Budget	Funding agency

6(ii) Resource Generation			
Item	Title	Year	Amount
(a) Training			
b) Consultancy			
c) Farm Produce			
d) Others			

7. Summer/Winter School/Refresher Course/Symposia/Conference etc.

Name of the programme organized	Function(s) performed	Title	Year	Duration	Funding agency

8. International Recognitions

Country	Type of Recognition	Year	Duration	Funding agency

9. Publications including papers in refereed journals

9 (i) Publications (Indicate only 10 best for Senior Scientist; 20 best for Principal Scientist, HOD, PC and 25 best for RMP positions)

Authors	Year	Title with full reference*	Journal with volume & page number	NAAS Journal ID/Rating

*No Score will be given if references are incomplete

9 (ii) Other Publications

Item	Year	Details	Publisher	Pages
A) Books Published				
Books Authored				

Books Edited				
B) Book Chapters/Manuals				
C) Conference Proceeding Papers, Popular Articles, Bulletins, Short Communications				

10. Institution Building		
Item	Detail of Activity	Level of Involvement
a) Infrastructure & Farm Development		
b) Laboratory Development		
c) Structural changes in research and management		
d) Administration and financial reforms		
e) Others		

11. Any other specific information in support of outstanding contribution if not covered earlier. (Do not attach annexure or supporting documents)

12. Any other post(s) applied under this Advertisement, if any

S. No	Name of the post	Advt. No. /Item No.

I hereby declare that the statements made in the application (Part-A & Part-B) are true

Date and Place

Candidate's Signature

