CEMENT CORPORATION OF INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE.)
BOKAJAN CEMENT FACTORY
P.O.BOKAJAN CEMENT FACTORY-782490
DIST. KARBI ANGLONG (ASSAM)
CIN-U74899DL1965PLC004322
AN ISO 9001 : 2008 CERTIFIED COMPANY
TEL.: 03675-246106: 246987, FAX : 03675-246107
e-mail : cementcorporation2012@gmail.com

# CORRIGENDUM

## EMPLOYMENT NOTICE NO. 03/2015

## CAREER OPPORTUNITIES AS ARTISAN TRAINEES

Cement Corporation of India Limited, (A Government of India Enterprises), Bokajan Cement Factory, District Karbi Anglong, Assam, P.O. – Bokajan C.F.-782490 invites applications from eligible candidates, who are fulfilling the requisite criteria to join as Artisan Trainee (Tech.) as per details given below **:**

| Sl. No | Name of the Post | Discipline | No. of Posts | Prescribed Minimum Qualification | Pay scale & grade |
|---|---|---|---|---|---|
| 1 | Artisan Trainee | Fitter | 1 (UR) | Matriculation and full time Regular ITI in respective field from Govt. Recognized Institute.<br><br>HEO* - Valid Licence for driving Heavy Duty Vehicle. | (Rs.8400-3%-20400) W-3 |
| 2 | | Electrician | 1 (UR) | | |
| 3 | | Instrument Mechanic | 1 (UR) | | |
| 4 | | Turner | 1 (UR) | | |
| 5 | | Welder | 1 (UR) | | |
| 6 | | Mechanical Draftsman | 1 (UR) | | |
| 7 | | HEO * | 1 (UR) | | |

**1. DURATION OF TRAINING**

1 (one) year. The training period can be extended by the Corporation at its discretion in case the trainee does not attain the prescribed level of efficiency as assessed through periodical appraisals.

**2. MAXIMUM AGE LIMIT**

27 Years as on closing date of application (Normal relaxation 5 Years for SC/ST, 3 Years for OBC, 10 Years for PWD etc. as per Govt. directives).

**3. STIPEND DURING TRAINING**

Rs.8400/- (Rupees eight thousand four hundred ) only per month for training period.

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**4. BOND**

Service Bond of Rs.50,000/- to serve CCI for 2 years after successful completion of training for General and OBC category candidates and Rs.25,000/- for SC and ST candidates.

**5. SELECTION PROCESS:**

Eligible candidates will have to undergo objective type written examination/test held in two parts. Part-I will be knowledge test and will consist of 70 multiple-choice question of the respective trade, Part – II will be aptitude Test and will consist of 50 multiple- choice question on General Awareness, Quantitative Aptitude, English & reasoning. There is no negative marking & separate qualifying marks for each part. Based on the Merit and requirement, the list of successful candidate for appearing in interview will be made and communication will be sent to such candidates. All such short listed candidates will have to appear for personal interview.

**6. ABSORPTION OF TRAINEES :**

After successful completion of training effectually assessed through Trade / Written Test and regressive performance assessment. Successful candidates thus absorbed in respective IDA pay scales as given above and all the facilities will be provided after absorption as per rule and regulation of CCI. Unsuccessful candidates will not have any right whatsoever for employment with the organization.

**7. OTHER BENEFIT :**

During the period of training the Trainees will be eligible for other benefits as given below :

| | | | |
|---|---|---|---|
| (I) | Accommodation | : | The trainee shall be provided free bachelors accommodation at the Units. |
| (II) | Medical facilities | : | During the period of training the trainees will receive medical facilities only for the self as admissible to regular employees. |
| (III) | Leave | : | The artisan Trainee will be eligible for the following leave facilities |
| (IV) | Casual Leave | : | 7 (seven) days during a calendar year. |
| (V) | Earned Leave | : | 15 (fifteen) days per year and the same can be availed/ encashed after completion of training. |
| (VI) | Medical leave | : | 15 (fifteen) days half pay leave per year which will be credited after completion of training. |
| (VII) | TA | : | No Traveling Allowance will be admissible for joining the Corporation. |

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For other official traveling during the course of training the trainees will be governed by TA rules of the Corporation as applicable to W-3 level of employees.

**8. RELAXATION FOR DEPARTMENTAL CANDIDATES:**

(i) Relaxation in Age : Maximum age 40 years

(ii) Relaxation in Qualification : Candidates having prescribed qualifications and those 10th or 12th pass with minimum 5 years experience in the relevant field shall be eligible to compete with the external candidates. The minimum qualifying percentage of marks shall not be insisted for Departmental candidates.

**9. Registration Fee :**

Candidates belonging to General/OBC category is required to pay a non-refundable registration fee of Rs.200/- by way of Demand Draft in favour of 'Cement Corporation of India Limited' Bokajan Cement Factory, Bokajan, payable at Bokajan. The SC/ST candidates need not pay the registration fee. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the registration fee.

**10. HOW TO APPLY**

Candidates will be required to submit their application in the prescribed format (in hard copy by post). The prescribed format can be downloaded from our website www.cementcorporation.co.in No other means/mode of application shall be accepted.

Interested candidates may send their applications duly completed in all respects as mentioned above by ordinary post on or before **25th September, 2015** in the cover superscribed "Application for Artisan Trainee (Tech) _____ Discipline" and send the same at the following address.

**To,**
**The HOD(P&A),**
**Cement Corporation of India Limited,**
**Bokajan Cement Factory,**
**P.O. Bokajan Cement Factory,**
**Dist. Karbi Anglong (Assam)**
**Pin- 782490**

**NOTE:**

1. Only Indian nationals are eligible to apply.

2. CCI shall not be responsible for any postal delay or any loss or non delivery /delay due to any other reason.

3. Candidates already in service in Govt./Semi Govt./Autonomous Bodies must apply thorough proper channel as per Govt. norms or produce No Objection Certificate at the time of interview.

**Contd……..4**

4. Candidates applying for 2 (two) different posts must apply separately for each posts.

5. Incomplete applications will be summarily rejected.

6. Application received after the last date of submission will neither be entertained nor returned.

7. TA/DA will not be paid to any candidate for appearing in the examination.

8. Candidature of a registered candidate is liable to be rejected at any stage of recruitment or joining if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the advertisement.

9. CCI reserves the right to cancel/restrict/enlarge/modify alter the recruitment process if need so arises, without issuing any further notice or assigning any reason whatsoever.

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Please affix your recent passport size photograph

**Application format for Artisan Trainee (Tech.) (Non -Supervisory category candidate)**
**(To be filled in English in Capital Letters by the Candidate only)**

**1** Name of the post applied for : _____

**2** Name of the applicant : _____

**3** Father's Name /Husband's Name : _____

**4** Present Address : _____

_____

**5** Permanent Address : _____

_____

**6** Telephone/Mobile No. : _____

**7** E-mail : _____

**8** Date of Birth (DD/MM/YYYY) : _____ Exact Age **(YY/MM/DD)** _____
(as on 01.07.2015)

**9** Sex (Male/Female) : _____

**10** Nationality : _____

**11** Marital Status : _____

**12** Category : _____
SC/ST/OBC(NCL)/General

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**13** Educational and Technical Qualification

| Examination/Degree passed | | School/College/ Institution | Year of Passing | Board/ University | % of marks | Subjects |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

14. Experience (if any)

(a) Total Experience : _____ Years _____ Months

| Name of the Organization and address | Period of employment | | Post held | Pay scale | Salary drawn | Nature of duties |
|---|---|---|---|---|---|---|
| | From (mm/yyyy) | To (mm/yyyy) | | | | |
| | | | | | | |
| | | | | | | |

15 Name & address of the Employment Exchange & Regn. No. :

16 Have you ever been arrested in a criminal cases or convicted, fined or imprisoned for violation of any law (excluding minor traffic violation) or is any disciplinary/vigilance case pending/ever instituted against you or have you been barred/disqualified by a public Service Commission/University or any other educational authority from appearing in its examinations ? Yes/No.

If 'Yes give details :

I hereby declare that the particulars stated in the above application form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed. In case any of the information is found to be false, incorrect and misleading at any stage, I shall have no claim against cancellation of my candidature and/or taking other legal action as deemed fit by CCI.

**Demand Draft No : ……Date:……**

Signature of the candidate

Date :