



OIL AND NATURAL GAS CORPORATION LIMITED

ASSAM ASSET, NAZIRA

ENGAGEMENT OF PARAMEDICS ON CONTRACT BASIS

Recruitment Advertisement No. R&P – 03/2015

ONGC, Assam Asset, Nazira intends to engage Paramedics in following posts with the essential qualification as mentioned against each post on contract basis for a period upto 30.06.2016 on a consolidated honorarium. The job is purely on Contract basis and doesn't carry any liability on ONGC for regular appointment at any stage.

Interested and eligible candidates are requested to appear for Written Test and Walk-in-interview along with prescribed application format duly filled on the date and venue mentioned below (format of application at Annexure 1):

Written Exam Date : 31.10.2015 (SATURDAY)
REPORTING/REGISTRATION TIME : 0900 HRS
Interview Date : 01.11.2015(SUNDAY) (for shortlisted candidates)
Venue : Kendriya Vidyalaya, ONGC Colony, Nazira.

Sl. No.	Post	No. of Posts	Qualification	Fixed Honorarium Per Month
1.	Nurse	2(Two) OBC- 01 UR- 01	High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Nursing for the duration of two or more years from council/statutory body.	□ 23,000/-
			High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Nursing for the duration of less than two years from council/statutory body or more than one year experience in Nursing.	□ 19,000/-
2.	Technician (Pathology)	01 (One) UR - 01	High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Pathology for the duration of two or more years from council/statutory body.	□ 23,000/-
			High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Pathology for the duration of less than two years from council/statutory body or more than one year experience in Pathology.	□ 19,000/-
3.	Technician (Radiology)	01 (One) UR - 01	High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in	□ 23,000/-

			Radiology for the duration of two or more years from council/statutory body.	
			High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Radiology for the duration of less than two years from council/statutory body or more than one year experience in Radiology.	□ 19,000/-
4.	Technician (Optometry)	01 (One) UR-01	High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Ophthalmology for the duration of two or more years from council/statutory body.	□ 23,000/-
			High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Ophthalmology for the duration of less than two years from council/statutory body or more than one year experience in Ophthalmology.	□ 19,000/-
5.	Pharmacist (Allopathy)	02 (Two) SC-01 and UR - 01	High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Pharmacy for the duration of two or more years from council/statutory body.	□ 23,000/-
			High School or Class X Equivalent Board Examination with Science and holding recognized Diploma/ Certificate course in Pharmacy for the duration of less than two years from council/statutory body or more than one year experience in Pharmacy.	□ 19,000/-
6.	Health Care Attendant (HCA)	03 (Three) OBC-01, SC-01 UR-01	Matriculation with First Aid Certificate from statutory body/Institute like St. John's Ambulance or Red Cross Society etc. and Six months experience as Technician in ECG/ CSSD/ Plaster/ Anaesthesia desirable.	□ 15,000/-

Reservation: As per Government of India instructions.(Category UR- Un Reserved, OBC-Other Backward Class –with Non-Creamy Layer, SC-Scheduled Caste and ST-Scheduled Tribe, PWD – Persons with Disabilities)

Note:

1. The candidates will be provisionally allowed to appear in written exam /interview subject to fulfilment of all other eligibility criteria of essential qualification, age, caste certificate, etc., therefore, the candidates may kindly ensure that they are fulfilling all the requisite criteria prior to coming for personal interview / written exam. Failing which, the candidature of the candidate is liable to be rejected / cancelled.
2. Candidates, shortlisted for Interview based on written test will have to make their own arrangements for stay to appear at the Personal Interview the next day.

Candidates to bring the following documents:

1. Application form in the prescribed format typed on A4 size papers (Format at Annexure 1)
2. Original certificate with one set of photocopies of qualification, caste, Birth, Registration Certificate of Council /Institute and experience if any duly attested by Gazetted Officer.
3. Two Passport size photographs to be affixed in the application format.
4. Caste certificates if applicable (format *attached hereunder as Annexure 1 and 2*)
5. Photo ID proof (i.e. Pan card/Driving License/Company's ID Card/Voter card) any one.
6. All the copies of credentials/Certificates submitted by the candidates need to be self-attested.

Terms and Conditions :

1. Eligible candidates fulfilling all parameters including Reserved category may apply.
2. Candidates should have valid Registration of their Name, Qualification etc. in any of the Employment Exchanges of Assam State need apply.
3. Candidates shall be required to work at ONGC Hospital, Sivasagar and Dispensaries at Nazira / Lakwa/ Geleky on round the clock (shift pattern) of work depending on the requirement.
4. Engagement is purely temporary on contract basis for a period upto 30.06.2016 and can be terminated by giving one month's notice from either side.
5. The selected candidates will have to sign a contract with ONGC on joining as per the terms and conditions of ONGC.
6. No claim for regular appointment in ONGC by virtue of their having worked on contract basis will be entertained.
7. Only Indian Nationals can apply.
8. **Age limit:** The minimum age for applying to any of the posts mentioned above will be 18 years. The maximum age shall be as under:-

Sr. No.	Level	Category			
		SC/ST	OBC	UR	PWD
1	Nurse, Technician (Pathology/Optometry/Radiology), and Pharmacist (Allopathy)	35 Years	33 Years	30 Years	45 Years
2	Health Care Attendant	32 Years	30 Years	27 Years	42 Years

Note: The minimum and maximum age limit shall be considered as on **31.10.2015**.

9. No TA/DA will be paid for attending the Written Test/Interview.
10. The qualification for the above posts should be from recognised University/Institution
11. Candidature of the candidates submitting false certificates/documents or suppression of information shall be liable for dis-qualification / rejection/ terminated at any stage.
12. Accommodation in ONGC Colony on payment basis (if available).
13. Medical facilities:
 - A) In-house OPD facility where ONGC hospitals/dispensaries exist in respect of self, spouse & two immediate dependents i.e. children and/or parents. However, outside reference for medicine/consultation shall not be permissible and
 - B) Family floater cover of Rs.5 lakhs for indoor treatment in respect of self, spouse & two immediate dependents i.e. children and/or parents.

R&P SECTION, NAZIRA.



APPLICATION FORMAT FOR WRITTEN EXAM
(Engagement of Para Medics Contract Basis)

Please Affix Duly
Attested Passport
Size Recent
Photograph

(For Office Use Only : Roll No. _____)

Post Applied For : _____

1. Name : _____

2. Father's Name : _____

3. Full Postal Address : _____

Tele/Mobile No. : _____

E-mail Id _____

4. Date of Birth : _____

5. Details of Emp.Ex.Regno: Regn.No: _____ Name of the EE _____
Validity From _____ To _____

6. Whether SC / ST / OBC : _____
(With certificate from Competent Authority in prescribed format)

7. Qualifications

S.No.	Qualification	Institute	Year of Passing	Percentage of Marks	Registration No. & Year

8. Details of Experience

S.No.	Designation	Name of Institute / Organisation / Hospital	From (Date)	To (Date)

DECLARATION

I declare that all the information given above is true to the best of my knowledge. In case it is detected at any stage of recruitment process that I do not fulfill the eligibility criteria and/or do not comply with other requirements as per circular and / or I have furnished any incorrect / false information or have suppressed any material facts, my candidature is liable to be rejected. If any of the above shortcomings is/are detected, even after appointment my services are liable to be terminated without any notice.

Date _____

Place _____

Signature of the Candidate

(For Office Use Only)

Post _____

Roll No. _____

Mr/Miss _____ is provisionally allowed to appear for the written exam scheduled on 31.10.2015 in ONGC Assam Asset, on Contract basis.

Signature of HR officer with Date

Please Affix Duly
Attested Passport
Size Recent
Photograph

Important Instructions :

Before submission the candidate must note that:

1. The application form is correctly and completely filled up on A4 size paper.
2. Incomplete Applications will be summarily rejected.
3. Attach photo-copies of all the testimonials/ Enclosures as notified in the Circular / Advertisement.
4. Ensure that the candidate meets all eligibility conditions desired for the post as notified in the Advertisement failing which his candidature will be summarily rejected at any stage of verification & scrutiny of application / during the selection process.
5. The Correct & Complete application form should be submitted at the time of reporting for exam registration.

List of Enclosures of A4 size paper to be attached along with the application duly self-attested :

1. Class X / XII Admit Card / Certificate & Mark Sheet for Proof of Date of Birth and subjects passed including Science subjects.
2. Educational / Technical Qualifications Certificates.
3. Attested Copy of SC/ST/OBC (with valid non creamy layer certificate) Caste certificate in prescribed format wherever applicable.
4. Registration certificate of respective council (where ever applicable).

Annexure 2

FORM OF SCHEDULED CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimati*/Kumari* _____ Son/Daughter* of
_____ of Village/Town* _____ in District/Division*
_____ of the State/Union Territory* _____ belongs to the
_____ Caste*/Tribe which is recognised as a Scheduled Caste/ Scheduled Tribe*

under:

*The Constitution (Scheduled Castes) Orders, 1950;

*The Constitution (Scheduled Tribes) Order, 1950;

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1950;

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951;

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

*The Constitution (Jammu and Kashmir) Scheduled Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

*The Constitution (Pondicherry) Scheduled Castes Order, 1964;

*The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967;

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;

*The Constitution (Nagaland) Scheduled Tribes Order; 1970.

*The Constitution (Sikkim) Scheduled Tribes Order, 1978

2. Shri/Shrimati*/Kumari* _____ and /or* his/her* family ordinarily reside(s) in
village/town* _____ of _____ District/Division* of the
State/Union Territory* of _____.

Signature _____

Designation _____

(with seal of Office)

State/Union Territory

Place _____

Date _____

* Please delete the words, which are not applicable.

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Annexure 3

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/ Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____

_____ dated ____*.
Shri/Smt./Kumari _____ and/ or his/her family ordinarily reside(s) in the _____ District/ Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

*-The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**-. As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950