



**North Eastern Electric Power Corporation Limited**  
**(A Government of India Enterprise)**  
**Brookland Compound, Shillong,**  
**Meghalaya-793003**

**SPECIAL RECRUITMENT DRIVE for SCs, STs & OBCs**

**Advertisement No: NEEPCO/Recft.01/2016**

North Eastern Electric Power Corporation Limited is a Schedule-‘A’ "Mini Ratna" Category-I Central Public Sector Enterprise under the Ministry of Power, Government of India. The Corporation engaged in planning, designing & executing power projects both hydro & thermal and entering into Solar & Wind Energy Projects is looking for promising, energetic & enterprising professionals with brilliant academic record to join the organization for the following positions:

Sl. No.	Post / Grade/ Pay Scale	Minimum Qualification/ Experience	Vacancies	Max. Age 17.01.2016	Job Code
1.	Manager (Finance) (E-5) ₹ 36,600-3%-62,000/- (IDA)	CA/ICWA or MBA or equivalent with specialization in Finance <b>of two years duration (Full Time)</b> from a recognized University or Institute approved by AICTE with 50% marks in aggregate <b>Experience</b> Should have 10 Years of post qualification experience in executive/ gazette officer cadre of which 3 years at least in the following pay scale. CPSU : ₹ 32,900 58,000/- (IDA) Govt. of India : ₹ 15,600-39,100/- with grade pay of ` 7,600/-	OBC-1	45 Yrs	255J16
2.	Trainee Engineer (Civil) (E-2) ₹ 20,600-3%-46,500 (IDA)	BE/ B.Tech/ BSc. Engg. in Civil Engineering from recognized Institute or University or AMIE(Civil) with minimum 50% marks in aggregate.	SC-9 ST-2 OBC-16 <b>Total: 27</b>	30 years	015J16
3.	Trainee Engineer (Electrical/Mechanical) (E-2) ₹ 20,600-3%-46,500 (IDA)	BE/ B.Tech/ BSc. Engg. in Electrical/Mechanical Engineering from recognized Institute or University or AMIE (Elect/Mech)with minimum 50% marks in aggregate.	OBC-14 <b>Total:14</b>	30 years	034J16
4.	Trainee Accounts Officer (E-2) ₹ 20,600-3%-46,500 (IDA)	CA/ICWA or MBA or equivalent with specialization in Finance <b>of two years duration</b> from a recognized University or Institute approved by AICTE with 50% marks in aggregate.	SC-2 OBC-2 <b>Total: 4</b>	30 years	259J16



Sl. No.	Post / Grade/ Pay Scale	Minimum Qualification/ Experience	Vacancies	Max. Age 17.01.2016	Job Code
5.	Trainee Personnel Officer (E-2) ₹ 20,600-3%-46,500 (IDA)	Graduate with MBA or Post Graduate Degree/Diploma in Personnel Management / Industrial Relations/ Human Resource Development/Human Resource Management of minimum 2 years duration with 50% marks in aggregate.	OBC-4	30 years	159J16
6.	Medical Officer (E-2A) ₹ 24900-50500/-	MBBS Degree and registration with Indian Medical Council	OBC-2	30 years	280J16
7.	Security Officer (E-2A) ₹ 24900-50500/-	Graduate in any discipline. Minimum 2 years experience in Armed Forces in the rank of Captain or in the rank of DSP or equivalent in Central/State Police Organizations.	SC-1 OBC-2 <b>Total: 3</b>	33 yrs	292J16

**Abbreviations:**

SC-Scheduled Castes, ST-Scheduled Tribes, OBC-Other Backward Classes,

**COMPENSATION PACKAGE:**

NEEPCO offers one of the best pay packages in the industry.

Besides basic pay selected candidates will be paid Dearness Allowance, HRA, SDA/ NEA, Special Allowance as applicable based on place of posting. They will also be entitled to other perquisites & allowances under cafeteria approach up to 47% of basic pay. Benefits such as leave, medical treatment, Provident Fund, Gratuity, Pension, etc., will be admissible as per company rules in force from time to time.

**RELAXATIONS & CONCESSIONS :**

Relaxations & Concessions shall be as per Government of India Norms. Age Relaxations shall be 5 years for SCs & STs and 3 years for OBCs.

**SELECTION PROCESS:**

The selection process shall consist of Scrutiny of application, Written Test or/and Personal Interview of shortlisted candidates as decided by the Management. The list of eligible candidates to be called for Test/interview will be made available at [www.neepco.gov.in](http://www.neepco.gov.in). The call letters will be sent through email and post. Holding of written test will be the discretion of the NEEPCO Management depending on the number of eligible candidates. If the management decides to hold written test, then the centres will be Agartala, Aizawl, Guwahati, Imphal, Itanagar, Kohima, New Delhi & Shillong. Candidates should opt one of the Test centres and no change under any circumstances will be allowed. However, Management reserves the right to cancel or add any centres at its discretion. In case, any of the above opted centres are cancelled, concerned candidate shall be allotted the next listed centre nearest to their correspondence address.

**ABOUT INTERVIEW/WRITTEN TEST:**

The written test, if conducted, shall be of 100 marks of one and half hour duration with qualifying marks of 40%. However, candidates will be shortlisted for personal interview based on their performance in the written test (wherever held) in the ratio of not less than 1:7 in order of merit. Written test shall be given 85% weightage and interview 15% for preparation of final merit list. Interview shall also be of qualifying in nature. Though, candidates securing 40% in the interview will be eligible for shortlisting, however, empanelment will be based on merit. For positions where written test is not conducted, candidates will be short-listed on the same ratio based on the marks obtained in the required qualification.



### HOW TO APPLY:

Interested eligible candidates should apply ON-LINE only. Any other mode of submission of application would not be accepted. For detailed advertisement and procedure, log on to [www.neepco.gov.in](http://www.neepco.gov.in).

1. Read detail advertisement and instructions before filling up the online application form.
2. Application fee of ₹ 560/- (Rupees five hundred sixty) only is to be submitted in any of the branch of State Bank of India through a Pay-in Slip with unique reference no. which will be system generated on successful submission of online application form. **(No Application Fee is required for SC/ST/PwD candidates).**
3. Online submission of application will start on 3<sup>rd</sup> January, 2016 and close on 17<sup>th</sup> January, 2016. However, last date of payment of Application Fee will be 19<sup>th</sup> January, 2016.
4. On submission of valid data, the system will generate an “application” with unique application ID which then should be downloaded, signed, photograph affixed and sent through ordinary post only along with following enclosures so as to reach this office within 2<sup>nd</sup> February, 2016.
  - a) Copy of duly paid Application fee Pay-in-Slip/Challan.
  - b) Documents related to Essential Qualification such as Pass Certificate, all Marksheet, Age Proof(HSLC Certificate or Birth Certificate), Caste/PwD Certificate, etc.
  - c) Documents related to post qualification experience in case of Job Code 292J16 (Security Officer),
    - Experience Certificate: Proof of experience indicating post held, period of service in each position, pay scale/ emoluments & area of experience, Latest Pay Slip.
5. Before applying, the candidates should ensure that he/she fulfils the eligibility criteria and other norms mentioned in the advertisement. If a candidate qualifies in written test and is called for personal interview based on information provided by the candidate but does not fulfill the same, he/she will not be allowed to appear in the interview.
6. Candidates possessing Grading system of Marks ( such as CGPA/DGPA/OGPA etc), grade to percentage conversion scheme obtained from the University/ Institute should be attached along with the application.
7. The post qualification experience and upper age limit will be calculated as on last date of closing of online submission of application.
8. The candidate should send the duly filled & signed application form enclosing all academic, professional qualification certificates/testimonial/marksheets, photograph, Caste certificate (in case of OBC, non-creamy layer certificate), PwD Certificate, Experience certificate, etc or any other relevant documents.
9. The envelope should be superscribed with Advertisement Number, Post applied for with post code in Block Letters and should be sent by **ORDINARY POST** only to **“Post Box No. 89 at GPO, Shillong – 793001 (Meghalaya)” and should reach on or before 2<sup>nd</sup> February, 2016.** No other form of mail such as speed post/registered post/courier service/by hand etc. will be accepted.
10. Applications received after the last date will not be accepted under any circumstances.

### GENERAL INFORMATION AND INSTRUCTIONS:

1. Only Indian Nationals above 18 years age are eligible to apply.
2. Training period will not be counted as experience.
3. Candidates still pursuing their courses or are awaiting for final result need not apply.
4. Candidates must possess the requisite marks / grade in minimum qualification prescribed for the post, taking the average of all the semesters/years irrespective of the weightage given to any particular semester/ year by the Institute/University.
5. Mere fulfilling the minimum qualifications and experience shall not confer any right upon the candidate for being called for interview/test. Depending upon response and requirement, the management has the



discretion to relax the eligibility criteria, if need so arise, without issuing any further notice or assigning any reason whatsoever.

6. NEEPCO reserves the right to increase/ decrease or to fill/not to fill either wholly or in part the no. of vacancies advertised without assigning any reasons thereof.
7. Candidature is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found to be in conformity with eligibility criteria mentioned in the advertisement.
8. Illegible application or un-signed application or without prescribed testimonials/ certificates or received after the closing date will summarily be rejected.
9. If any of the certificates/documents are in language other than Hindi/English, candidates are advised also to submit a certified translation copy of the same in either Hindi or English language.
10. Candidates working in Central Govt. /CPSUs must apply through proper channel or submit No Objection Certificate at the time of interview.
11. Traveling Allowance will be paid to the outstation candidates as per rules of the corporation if called for personal interview.
12. **Application enclosing all certificates and relevant documents should be sent well in advance and only through ORDINARY POST and not by any other means nor by hand.**
13. The Corporation will not be responsible in any way for delay or non-receipt or loss of application & supporting documents during transit.
14. Application fee is non-refundable even if the candidature is rejected for any reason.
15. Interim queries will not be entertained in this regard.
16. Incomplete application will be summarily rejected.
17. Complaints attributable to compatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspect beyond the direct control of NEEPCO or system will not be entertained.
18. All correspondences will be made through email provided by the candidate, hence, it is advised to keep the e-mail ID active and no change in e-mail ID will be allowed once provided. Further, all correspondences by NEEPCO will be done by its email “[recruitment@neepco.gov.in](mailto:recruitment@neepco.gov.in)” only.
19. In case of any ambiguity / dispute, arising on account of interpretation in version other than English, English version will prevail.
20. NEEPCO reserves the right to cancel/modify/restrict/enlarge/alter any of the conditions/provisions in the recruitment process, without issuing any further notice or assigning any reason thereof.
21. Candidates canvassing directly or indirectly will be disqualified.
22. **The posts are mostly for our projects located in the remote areas of NE region, hence, candidates willing to serve in these areas need only apply.**
23. Legal jurisdiction shall be Shillong in case of any dispute.

**Schedule of online registration etc against Advt. No. 01/2016**

03.01.2016	Commencement of Online registration of Application
17.01.2016	Closing of Online registration of Application
19.01.2016	Last Date of Payment of Application Fee to the Bank
02.02.2016	Last date of receipt of filled up application form (Hard Copy) along with documents & testimonials.

Sd/-  
Senior Manager(HR) Recruitment