

**OFFICE OF THE DEPUTY COMMISSIONER OF POLICE: SPECIAL POLICE UNIT FOR
WOMEN AND CHILDREN: BARRACK NO. 1 PTS COMPLEX, MALVIYA NAGAR: NEW
DELHI - 110017**

Detailed advertisement and Terms of Reference for 60 positions of Social Workers for provision of social services to survivors of violence at divisional and sub-divisional social service units, within Delhi Police Department

The Ministry of Home Affairs, Government of India, have undertaken collaborative work for an initiative of providing social services to survivors of violence, by engaging 60 trained Social Workers located in the Police system at the Divisional And Sub-Divisional Levels, with a clear understanding that violence against women & children is a crime and it is the responsibility of the State to prevent and counter the same. These Social Service Units will provide women, children and elderly with the first response in terms of sensitive support that women, children & elderly persons require. They will then be referred to/linked with the appropriate established system as per the nature of violence faced by them. SPUWAC H.Q., Delhi Police, hereby issues this advertisement for the 60 positions of social workers at divisional & sub-divisional level, as authorized by MHA (GoI) and Delhi Police Department, for the selection of suitable candidates for the same. The details of advertisement is as under:

POSITION- B

Job Title: Social Worker

Nature of Job: Contractual

Duration: 2years (Based on Performance)

Number of Positions: 60

Honorarium: Rs. 25000 per month

Eligibility Criteria

Educational Qualification and Experience:

Essential: Postgraduate degree in Social Work/Psychology/Counselling and Two years work experience in the area of crisis intervention in the social-Development sector Or Bachelors in Social Work with four years of work experience in the area of crisis intervention in the social development sector

- **Age: 22 to 45 years**
- **Language: Verbal and written fluency in Hindi and English**

1. Location and terms of service:

These positions are full-time and based in the districts of Delhi, at offices of Range DCP, ACP and/or divisional/sub-divisional P.S, as required. The selected social workers will be contractually employed by Delhi Police and. Once appointed, the social worker will be expected to reside in Delhi for the duration of their appointment and deputation for full-time work in functional offices of Delhi Police. Renewal of contract will be based on annual performance appraisal. Once appointed, the social worker will be expected to work six days a week, eight hours a day, on the timings assigned to her by the in-charge of the Police Station/Office she is located at, with a 30-minute lunch break included therein. Each social worker of each SSU will remain on call for a week to carry out outreach work beyond office hours as per emergent case needs, on rotational basis. The social worker will report to/be supervised by respective ACP &/or SHO in-charge of respective Police Stations/Office, and Capacity Support Officer of that range.

2. Job description:

- Individual and group interventions to end violence against women – incl. Social casework processes, empowerment & behavioural change facilitation, referrals and pre- & during litigation support to women & children and other survivors of violence and their families, and engaging with men (respondents/perpetrators of violence) and with NGO & Governmental Departmental representatives (incl. Police) in violated women & children's best interests (i.e. facilitating multi-agency coordinated response).
- Planning, awareness-building and capacity-building, in compliance, programmatic, strategic & financial management for the Social Services Unit programme across the allotted district in which the SSU is functional.
- Networking & advocacy on issues of violence against women & girls, and intervention in situations of violence as experienced and reported by women, with NGOs & Governmental Departments, at district & sub-district levels.
- Writing, editing & compiling data extensively for purposes of programme documentation, official record etc.
- Periodic travel across the allotted district, and occasionally across Delhi and/or to other States of India as per programme requirements of training, exposure fieldwork, campaigns, regional meetings etc.

3. Advertisement for the position is available on the website: www.tiss.edu. The TISS and NCW reserve the right to accept or reject in part or in full any or all the responses to this advertisement without assigning any reasons whatsoever.

4. Selection process including interview will be conducted on 9-11.08.2017 at office premises of Special Police Unit for Women & Children, Barrack No. 1, PTS Complex Malviya Nagar, New Delhi-110017. Registrations will begin at 9.30 a.m. and go on till 12:00 Noon, on both days. Please carry a printed and filled copy of the annexed Personal history form and also original/copy of your Masters/ MA/MSW degree certificates, with you.

Note: It should be ensure that travel or accommodation related expenses with interview attendance will not be reimbursed.